SUPER SHOES
MORE BRANDS • MORE VALUE

Vendor Compliance – Expense Offset Detail

Date: _____   **Super Shoes Contact:** _____

Vendor: _____   **PO #:** _____   **Carton Count:** _____

Non-Compliance Description	Expense Offset	Min.	TOTAL
P.O. Shipping Errors			
P.O. Shipped Early (*without buyer approval)*	3% of Purchase Order	$100	
P.O. Shipped Late and/or cancelled (*without buyer approval)*	3% of Purchase Order	$100	
Purchase Order Exception (Fill Rate)			
Fill-In's			
Unauthorized Style Fill Rate Overshipment on P.O. > 100%	5% of Overshipment	$100	
Unauthorized Cost, Style, Color, or Size Substitutions	5% of Overshipment	$100	
Initials			
Unauthorized Style Fill Rate Overshipment on P.O. > 100%	5% of Style Shipment	$100	
Unauthorized Style Fill Rate Short Shipment on P.O. < 90%	5% of Style Shipment	$100	
Unauthorized Style, Color or Size Substitutions	5% of Style Shipment Plus Full Freight	$100	
P.O. Style Not Shipped (at least 1 other style shipped on P.O.)	5% of Style Not Shipped	$100	
Packing Slip Errors			
Failure to Identify Carton Containing Consolidated Packing List	$100 per Purchase Order		
Packing Slip Missing, Unusable, Data Missing or Incorrect	$100 per Purchase Order		
Carton Packing / Size Errors			
Multiple P.O.'s per Carton	$100 per Occurrence		
Cartons Larger Than 36"x30" (70lbs) (Footwear Corrugated)	$100 per Purchase Order		
Footwear Not Shipped in Cartons (Ex. Shrink Wrap)	$100 per Purchase Order		
Merchandise Received with Concealed Damage, or Defective	$100 per Purchase Order		
Unauthorized Bulk Shipments	$10 per Carton Plus Full Freight	$500	
Accounts Payable			
Invoice not submitted	$5 per Invoice	$100	
Multiple Invoices per Store on Same Shipment	$5 per Invoice	$100	
Duplicate Invoices Received	$5 per Invoice	$100	
Failure to Adhere to Invoicing Instructions	$5 per Invoice	$100	
Invalid Terms on Invoice	$5 per Invoice	$100	
No/Invalid/Wrong Store #, PO #, Quantity, Cost, etc. on Invoice	$5 per Invoice	$100	
Other Discrepancies Hindering Invoice Processing	$100 per Incident		

UPC Ticketing Errors			
Merchandise Not UPC Marked or Mismarked	$50 + $.50 per Unit		
Non-Scannable UPC Tickets	$50 + $.50 per Unit		

Transportation			
Failing to Ship Fed Ex Freight Collect to Appropriate Store Account #	$50 per Shipment Plus Full Freight		
Failing to Ship via Newgistics for Orders Over 400 lbs	$50 per Shipment Plus Full Freight		
Shipping Air Freight Without Authorization	$50 per Shipment Plus Full Freight		

EDI			
856 Never Received	$5 per Shipment	$100	
856 Late	$5 per Shipment	$100	
856 Required Correction	$10 per Shipment	$100	
856 Unusable After Attempted Correction	$25 per shipment	$250	

Carton Identification Errors			
No Shipping Carton Label	$100 per Purchase Order		
Unusable UCC-128 Label	$100 per Purchase Order		
UCC-128 Label Located Incorrectly on Cartons	$100 per Purchase Order		
UCC-128; Missing or Incorrect Store #, P.O., Carton Seq. (1 of 3, 2 of 3, etc.)	$100 per Purchase Order		
Missing or Incorrect Count, Style, **Color**, Store # or Size on Carton	$100 per Purchase Order		
Duplicate UCC-128 Carton Number	$100 per Purchase Order		

Accuracy Audit			
Cross-Dock to 100% Manual Processing	$10 per Carton	$250	
ASN Inaccurate Compared to Carton Contents	$10 per Incorrect Carton	$100	

eCommerce			
Incorrect / Damaged Product (SKU Level)	$7 per Shipment		
Late Shipments (As per email confirmation)	$5 per Shipment		
Partial Shipment (Without approval)	$5 per Shipment		
Shipped to Wrong Address	$7 per Shipment		
No Return Form / Packing Slip	$3 per Shipment		
Re-Purposed Packaging	$3 per Shipment		
Electronic Communication Error	$5 per Instance		

Comments:

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